

MINUTES

Annual Meeting of the American Board of Health Physics

June 8, 1969 at 1 p.m

Pittsburgh Hilton Hotel
Pittsburgh, Pennsylvania

Members of the American Board of Health Physics in attendance:

D. W. Moeller, Chairman
M. M. D. Williams
E. D. Trout
H. W. Patterson
L. H. Lanzl
W. C. Reinig, Secretary-Treasurer

Others attending meeting:

R. L. Junkins, Chairman of Examination Panel
M. S. Terpilak, Vice-Chairman of Examination Panel
B. L. Rich
R. L. Kathren

1. The minutes of the 1968 Annual Meeting were approved.
2. The Annual Report of the Chairman was presented by D. W. Moeller.

The Board requested that the Chairman convey its thanks to the Harvard University Graduate School of Public Health for providing \$500 for computer services in connection with a statistical analysis of the records of people who have taken the ABHP examinations.

3. The Treasurer's report was presented by W. C. Reinig. A copy is attached to the record copy of the minutes.

An expenditure of \$200 for publication of a new edition of the Examination Preparation Guide was approved retroactively by the Board.

4. R. L. Junkins presented the report of the Chairman of the Examination Panel.

Work continued with the Professional Examination Service, APHA, in the development of resource materials for Part I of the examinations. Arrangements had been completed for Examination #13 to be given in eight locations throughout the country on June 9, 1969.

5. The following officers were elected for the year beginning January 1, 1970:
 - D. W. Moeller, Chairman
 - H. W. Patterson, Vice-Chairman (Chairman-elect)
 - W. C. Reinig, Secretary-Treasurer
 - R. L. Junkins, Chairman of Examination Panel
 - B. L. Rich, Vice-Chairman of Examination Panel (Chairman-elect)
 - M. S. Terpilak, Vice-Chairman of Examination Panel

6. The following persons were selected for one-year terms on the Examination Panel:
 - S. J. Harris
 - B. L. Rich
 - F. L. Paschal
 - G. E. Cunningham

7. The Board authorized an expenditure of \$3,000 for secretarial services for the Chairman for the year beginning July 1, 1969.

8. In a review of Board procedures, the following action was taken:
 - A. The recommendations in a memorandum on "Oral Examination--Suggested Procedures for Selection and Examination of Candidates" (dated October 1, 1968) were adopted.
 - B. The "Experience Form" proposed by E. D. Trout will be used on a trial basis in the evaluation of candidates for certification.
 - C. A candidate who performs well on Part I but poorly on Part II must submit a written report on radiation protection evaluations made personally by or under the supervision of the applicant. If this report is acceptable in quality, the candidate will then be required to take only Part II of the examination (and exhibit satisfactory performance on this portion) before being certified.
 - D. If a person takes only Part I and fails, he cannot take Part I again until he is fully qualified to take the entire examination.
 - E. In cases where the applied health physics experience of the candidate is questionable, he will be required to submit a report on radiation protection evaluations made personally by or under his supervision. If this report is acceptable, he will be allowed to take the examination.

9. An evaluative study of Parts I and II of Examination #12 is underway by the Professional Examination Service. This study and the preparation of new multiple-choice questions for Part I by PES are supported by funds from Department of Health, Education, and Welfare.
10. The use of examination questions on non-ionizing radiation was discussed, and it was decided to move cautiously in this area because of lack of authoritative standards.
11. D. W. Mochler reported on a statistical analysis of all 411 people who have taken one of the twelve ABHP examinations. Support for this extensive study has been requested from HEW. The preliminary results indicate an excellent start in the evaluation of educational and professional background of this large group of health physicists.
12. There has been some urging, primarily by health physicists, that the ABHP become active in the area of certification of health physics technicians. R. L. Kathren and B. L. Rich summarized the reasons for certification of technicians and the proposed role of the ABHP in this program. Although their presentations were comprehensive, there was concern by the Board that the technicians themselves should be the instigators of a certification program. The Board will take no action until it is presented with evidence of wide-spread interest by technicians in certification.
13. A new brochure has been prepared by W. C. Reinig which describes the ABHP and its certification program. This brochure will be mailed to applicants and local chapters of the Health Physics Society. Announcement of its availability to others will be made in the Health Physics Journal.
14. The Board's financial status and its implications were discussed extensively, especially the \$3,000 deficit in the period June 1968 to June 1969.

A questionnaire on the acceptability of annual dues was sent to CHP's, and it indicated significant opposition to this proposal. The Board will request the Health Physics Society to financially support its activities at least temporarily. Approximately \$2,500 a year is required. In addition, the Board will acquaint CHP's with the income and expenses of the ABHP. Hopefully, this insight will result in broader support if the matter of dues is reintroduced. In this connection, a financial report, a brochure, and a summary of the Board's minutes will be sent to each CHP.

AMERICAN BOARD OF HEALTH PHYSICS

Secretary-Treasurer's Report

June 6, 1968 through June 5, 1969

RECEIPTS

Application and Certification Fees:	\$ 1175.00	
Interest on Savings & Loan Account:	<u>324.75</u>	
Total		\$ <u>1499.75</u>

DISBURSEMENTS

Chairman's Office: Secretarial	\$ 3000.00	
Postage	141.15	
Secretary-Treasurer: Bond	38.00	
Postage	18.00	
Certificates	453.10	
Printing (stationery and forms)	178.30	
Examination Preparation Guide	200.00	
Questionnaire	189.89	
Brochure	125.66	
Examination Panel (travel)	176.07	
Proctoring Expenses	<u>37.12</u>	
Total		\$ <u><u>4557.29</u></u>

CURRENT ASSETS

Savings Account	\$ 6325.85	
Checking Account	<u>792.01</u>	
TOTAL CURRENT ASSETS		\$ <u>7117.86</u>

ASSETS (as of June 5, 1968) \$ 10,175.40

DECREASE OF ASSETS IN PAST YEAR \$ 3,057.54

W. C. Reinig
W. C. Reinig, Secretary-Treasurer

June 8, 1969